



SOUTH
KESTEVEN
DISTRICT
COUNCIL

CABINET FORWARD PLAN
Notice of decisions to be made by Cabinet
1 October 2018 to 31 May 2019

The Forward Plan

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those matters that are scheduled to be considered by Cabinet during the plan period. This plan also includes details of those decisions that are due to be made by the full Council.

The Cabinet

South Kesteven District Council's Cabinet has eight Members, each of whom has their own remit. The remit for each Cabinet Member is set out in the table below.

Cabinet Member	Remit
Councillor Matthew Lee	Leader and Cabinet Member for Cultural Services
Councillor Kelham Cooke	Deputy Leader and Cabinet Member for Business Transformation and Commissioning
Councillor Jacky Smith	Cabinet Member for Communities, Health, Wellbeing and Skills
Councillor Nick Robins	Cabinet Member for Retail and Visitor Economy
Councillor Nick Neilson	Cabinet Member for Housing
Councillor Helen Goral	Cabinet Member for Growth and Communications
Councillor Adam Stokes	Cabinet Member for Finance
Councillor Dr Peter Moseley	Cabinet Member for Environment

Decisions Cabinet may make

Cabinet Members may make decisions as “the Cabinet” in public meetings. Individual Cabinet Members may also make decisions that are relevant to their own remits

At its meetings, the Cabinet may make key decisions and non-key decisions. It may also make recommendations to Council on matters relating to the Council’s budget or its policy framework.

Key and Non-Key Decisions

A key decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council’s budget for the service or function to which the decision relates; or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

A non-key decision is one that is not a key decision.

Access to documents

Documents related to decisions made by Cabinet and individual Cabinet Members can be accessed from the Council’s website: www.southkesteven.gov.uk by following the links in the ‘Your Council and Democracy’ section. Information will be made publicly available approximately one week before a decision is due to be made so long as it does not relate to information that is exempt under Schedule 12A of the Local Government Act 1972 (as amended). You will also be able to view papers related to any Cabinet or Cabinet Member decision by coming to the Council’s main offices: **Council Offices, St. Peter’s Hill, Grantham, Lincolnshire, NG31 6PZ** or e-mailing **democracy@southkesteven.gov.uk**

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Health and Safety Policy - Key Decision				
To consider an updated Health and Safety Policy.	Cabinet 4 October 2018	To adopt a Health and Safety Policy	Governance and Audit Committee	Cabinet Member for Environment (Councillor Dr Peter Moseley) Ian Yates, Assistant Director Commercial and Operational Tel: 01476 40 62 01 i.yates@southkesteven.gov.uk
Hackney Carriage and Private Hire Licensing Policy and the Equality Act 2010 - Key Decision				
To determine whether to adopt Sections 165, 166 & 167 of the Equality Act 2010 in relation to the Hackney Carriage and Private Hire Licensing Policy	Cabinet 4 October 2018	To determine whether to adopt Sections 165,166 and 167 of the Equality Act 2010	Licensing Committee - 7 September 2018 Environment Overview and Scrutiny Committee - 11 September 2018	Cabinet Member for Environment (Councillor Dr Peter Moseley) Mandy Braithwaite, Legal Executive Tel: 01476 40 61 06 m.braithwaite@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Grounds Maintenance Company - Key Decision				
The formation of a new company to deliver the Council's Grounds Maintenance Services	Cabinet 4 October 2018	To agree the formation of a new company	Environment Overview and Scrutiny Committee	Cabinet Member for Environment (Councillor Dr Peter Moseley) Ian Yates, Assistant Director Commercial and Operational Tel: 01476 40 62 01 i.yates@southkesteven.gov.uk
Housing Policies (Mutual Exchanges, Succession and Assignment) - Key Decision				
To consider the adoption of new housing policies relating to Mutual Exchanges, Succession and Assignment	Cabinet 4 October 2018	To adopt new housing Policies and Procedures related to Mutual Exchange, Succession and Assignment	Communities Overview and Scrutiny Committee – 31 July 2018	Cabinet Member for Housing (Councillor Nick Neilson) Harry Rai, Assistant Director Housing Tel: 01476 40 62 99 harry.rai@southkesteven.gov.uk
Article 4 Direction, Stamford - Key Decision				
To consider an Article 4 Direction to remove permitted development rights in Stamford	Cabinet 1 November 2018	To recommend to Council regarding the making of an Article 4 Direction for Stamford	Growth Overview and Scrutiny Committee	Cabinet Member for Growth and Communications (Councillor Helen Goral) Jane McDaid jane.mcdaid@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Asset Disposal Strategy - Key Decision				
To consider the draft Asset Disposal Strategy	Cabinet 1 November 2018	To adopt an Asset Disposal Strategy	Growth Overview and Scrutiny Committee	Deputy Leader and Cabinet Member for Business Transformation and Commissioning (Councillor Kelham Cooke) Jane McDaid jane.mcdaid@southkesteven.gov.uk
Private Sector Housing Enforcement Policy - Key Decision				
A review of the Council's Private Sector Housing Enforcement Policy following recent changes to legislation and the introduction of new powers to tackle unsatisfactory housing conditions	Cabinet 1 November 2018	To adopt a private sector housing enforcement policy	Communities and Wellbeing Overview and Scrutiny Committee – 9 October 2018	Cabinet Member for Housing (Councillor Nick Neilson) Anne-Marie Coulthard, Head of Environmental Tel: 01476 40 63 19 a.coulthard@southkesteven.gov.uk
Rectory Farm - Supplementary Planning Document - Key Decision				
To approve document	Cabinet 1 November 2018	To approve the document following consultation		Cabinet Member for Growth and Communications (Councillor Helen Goral) Kevin Cartwright, Principal Planning Officer Tel: 01476 40 63 90 k.cartwright@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Community Governance Review - Increase the number of Councillors on Corby Glen Parish Council - Key Decision				
To consider feedback from consultation on whether or not to increase the size of Corby Glen Parish Council	Council 22 November 2018	To consider whether to change the size of Corby Glen Parish Council. If the Council decides the size of the parish council should change, it will need to make an Order to this end	Communities and Wellbeing Overview and Scrutiny Committee	Cabinet Member for Communities, Health and Wellbeing and Skills (Councillor Jacky Smith), Deputy Leader and Cabinet Member for Business Transformation and Commissioning (Councillor Kelham Cooke) Julie Edwards, Elections and Democratic Services Team Leader Tel: 01476 40 60 78 j.edwards@southkesteven.gov.uk
Article 4 Direction, Stamford - Key Decision				
To consider an Article 4 Direction to remove permitted development rights in Stamford	Council 22 November 2018	To make an Article 4 Direction for Stamford	Growth Overview and Scrutiny Committee	Cabinet Member for Growth and Communications (Councillor Helen Goral) Jane McDaid jane.mcdaid@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Council Tax Base 2019/20 - Key Decision				
To agree the Council Tax base for 2019/20, which will form the basis of the budget proposals for the year.	Cabinet 20 December 2018	To determine the Council Tax base to form the basis of the 2019/20 budget proposals to be recommended to Council	Budget - Joint Overview and Scrutiny Committee 10 January 2019	Cabinet Member for Finance (Councillor Adam Stokes) Debbie Muddimer, Strategic Director Resources Tel: 01476 40 63 01 debbie.muddimer@southkesteven.gov.uk
Draft Budget proposals 2019/20 - Key Decision				
To consider the Draft Budget Proposals for 2019/20.	Cabinet 20 December 2018	To present the draft Budget proposals for 2019/20 prior to their consideration by the Budget Overview and Scrutiny Committee and subsequent consultation	Budget - Joint Overview and Scrutiny Committee 10 January 2019	Cabinet Member for Finance (Councillor Adam Stokes) Debbie Muddimer, Strategic Director Resources Tel: 01476 40 63 01 debbie.muddimer@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Statement of Community Involvement - Key Decision				
Consideration of the draft Statement of Community Involvement in the context of feedback received during the public consultation period.	Cabinet 20 December 2018	To adopt a Statement of Community Involvement	Growth Overview and Scrutiny Committee	Cabinet Member for Growth and Communications (Councillor Helen Goral) Roger Ranson, Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk
Budget proposals 2019/20 – PFP				
To consider the Final Budget proposals for 2019/20	Cabinet 7 February 2019	To approve the Cabinet's Budget proposals and recommend them to Council	Budget - Joint Overview and Scrutiny Committee 10 January 2019	Cabinet Member for Finance (Councillor Adam Stokes) Debbie Muddimer, Strategic Director Resources Tel: 01476 40 63 01 debbie.muddimer@southkesteven.gov.uk

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Budget 2019/20 and Council Tax Setting - Key Decision				
To consider the draft Budget for 2019/20 proposed by the Cabinet	Council 28 February 2019	To set Council Tax and agree Budget for 2019/20	Budget - Joint Overview and Scrutiny Committee 10 January 2019	<p>Cabinet Member for Finance (Councillor Adam Stokes)</p> <p>Debbie Muddimer, Strategic Director Resources Tel: 01476 40 63 01 debbie.muddimer@southkesteven.gov.uk</p>
Pay Policy Statement –				
To consider the draft Pay Policy Statement for 2018/19	Council 28 February 2019	To approve the Council's Pay Policy Statement for 2018/19	Employment Committee	<p>Deputy Leader and Cabinet Member for Business Transformation and Commissioning (Councillor Kelham Cooke)</p> <p>Elaine Pepper Tel: 01476 40 61 32 e.pepper@southkesteven.gov.uk</p>

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Local Plan - Key Decision				
Consideration of the revised South Kesteven Local Plan following examination and notice of modifications	Council Not before 1st September, 2018	To adopt revised Local Plan for South Kesteven	Growth Overview and Scrutiny Committee	<p>Cabinet Member for Economy and Development (Councillor Michael King)</p> <p>Roger Ranson, Head of Planning Policy Tel: 01476 40 64 38 r.ranson@southkesteven.gov.uk</p>
Cultural Strategy - Key Decision				
To consider the draft Cultural Strategy for South Kesteven	Cabinet Not before 1st September, 2018	To adopt a Cultural Strategy for South Kesteven	Culture and Visitor Economy Overview and Scrutiny Committee 10 July 2018	<p>Leader of the Council (Councillor Matthew Lee)</p> <p>Michael Cross, Head of Arts Tel: 01476 40 61 29 michael.cross@southkesteven.gov.uk</p>

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Invest SK - Key Decision				
<p>Put in place the Memorandum of Understanding</p> <p>Determine the Membership of the Advisory Committee</p> <p>Agree the Articles of Association for InvestSK</p> <p>Agree an initial award of seed funding to allow the incorporation process to take place</p>	<p>Cabinet Member for Growth and Communications</p> <p>Not before 1st September, 2018</p>	<p>To make Key Decision following the decision made by Cabinet</p>	<p>Growth Overview and Scrutiny Committee</p> <p>25 July 2018</p>	<p>Cabinet Member for Growth and Communications (Councillor Helen Goral)</p> <p>Paul Thomas, Strategic Director Growth</p> <p>Tel: 01476 40 63 75</p> <p>p.thomas@southkesteven.gov.uk</p>
St Peter's Hill Re-development - office remodelling - Key Decision				
<p>To consider proposals for the redevelopment of the St. Peter's Hill office building</p>	<p>Cabinet - Not before 1st October, 2018</p> <p>Council - Not before 1st October, 2018</p>	<p>To approve proposals and seek budget approval from Council</p>	<p>Growth Overview and Scrutiny Committee</p>	<p>Deputy Leader and Cabinet Member for Business Transformation and Commissioning (Councillor Kelham Cooke)</p> <p>Jane McDaid</p> <p>jane.mcdaid@southkesteven.gov.uk</p>

Summary	Decision Maker / Date	Action	Relevant Overview & Scrutiny Committee and date if applicable	Contact
Strategic Regeneration Acquisitions - Key Decision				
Information relating to this decision is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 as amended because it contains information which relates to the financial or business affairs of an individual or organisation	Cabinet - Not before 1st October, 2018		Growth Overview and Scrutiny Committee	Deputy Leader and Cabinet Member for Business Transformation and Commissioning (Councillor Kelham Cooke) Paul Thomas, Strategic Director Growth Tel: 01476 40 63 75 p.thomas@southkesteven.gov.uk